

**Rules for visiting exhibitions at Zachęta – the National Gallery of Art (Zachęta)  
and at the Zachęta Project Room**

1. Entrance to exhibitions is possible with a ticket, season ticket or voucher.
2. Access without tickets is only possible on designated days, with the exception of the Zachęta Project Room, where entry is free.
3. The last visitors may enter the exhibitions half an hour prior to closing time.
4. Under special circumstances, visiting times and the time when the last visitors can enter may change, which will be communicated to visitors well in advance on Zachęta's website and its social media accounts.
5. No more than 300 visitors may be present in the building of Zachęta at any given time; for the Zachęta Project Room the maximum number of visitors is 25. Depending on the type of exhibits, their number, as well as other circumstances, including those relevant for the safety of people present on Zachęta premises, the limits on the number of visitors may change.
6. Zachęta employees and security officers control the number of visitors in exhibition rooms and other spaces in order to ensure the right number of visitors, and have the right to coordinate the movement of visitors between exhibition rooms.
7. Entrance to Zachęta is prohibited for people under the influence of alcohol or drugs, people behaving in a way that jeopardises the safety of others, poses a threat to the collections, disturbs the experience of other visitors, or breaches the generally accepted norms of behaviour in public spaces. Security officers and other Zachęta employees may ask such an individual to leave or refuse them entry to Zachęta.
8. Smoking and using electronic smoking devices on Zachęta premises is strictly prohibited.
9. Please follow the directions and instructions of Zachęta personnel and security officers while on its premises.
10. For security reasons, backpacks and travel bags, as well as large bags with electronic or photography equipment are not allowed in exhibition rooms. Such items should be left in the cloakroom or in the lockers, which are made available free of charge. At the Zachęta Project Room, visitors may use coat hangers inside the gallery.
11. Waist bags and small bags or backpacks are allowed if they do not exceed 40 × 35 × 15 cm. At some exhibitions, visitors may be asked to carry their backpacks in front of them so as not to damage the exhibits.
12. Bags with accessories for children (such as feeding bottles, baby food) are allowed while visiting.
13. Outerwear is allowed, but for comfort while visiting it is recommended to leave large outerwear (such as coats, jackets and similar clothing) in the cloakroom or lockers or on coat hangers at the Zachęta Project Room.
14. Touching exhibits and decorative elements is prohibited. Visitors shall be liable for damaging the exhibits, which shall include financial responsibility. This does not apply to exhibits made available for the public to touch. Relevant signage (pictograms) is placed next to the exhibits with information on whether touching is allowed or not. In the absence of relevant signage, such information will be provided by Zachęta personnel.
15. Parents, legal guardians, carers of groups of children, youth or people without full legal capacity are obliged to pay attention to the individuals in their charge and shall bear responsibility for their actions.
16. Service dogs, clearly marked, may move around the entire premises of Zachęta and Zachęta Project Room (pursuant to the provisions of the Act of 27 August 1997 on vocational and social rehabilitation and employment of persons with disabilities, as amended).
17. Visiting exhibitions with small pets is allowed on condition that their owners carry them in their arms throughout the entire visit.
18. When the behaviour of a pet referred to in section (17) disturbs the visit of others, the owner

- may be asked by Zachęta personnel or security officers to leave the building with their pet.
19. The person in charge of the pet shall be liable for any damage caused by the pet, including material damage and damage to other persons present at Zachęta.
  20. The following items are prohibited on Zachęta premises:
    - a) firearms and sharp and hazardous objects;
    - b) blunt tools and mechanical tools;
    - c) radioactive, explosive, corrosive, bleaching, and poisonous materials;
    - d) alcohol and psychoactive substances.
  21. The following is prohibited on the premises:
    - a) entering spaces that are not designated for visitors;
    - b) handling the screening equipment for films and presentations at the exhibitions on one's own;
    - c) eating and drinking in exhibition rooms, with the exception of water brought in tightly screwed bottles not exceeding 500 ml capacity. It is strictly prohibited to enter with any drinks whatsoever held in disposable cups, cans or open containers.
  22. On Zachęta premises, it is allowed to take photographs and videos exclusively for private use, unless the exhibits are appropriately marked with a crossed-out camera, in which case taking photographs and videos is prohibited. Using photo and video cameras is only allowed without flash or tripod.
  23. Taking photographs and videos for non-private purposes, including for commercial use, is only allowed upon prior permission. The request for permission should be submitted to the press officer by email to the address [rzecznik@zacheta.art.pl](mailto:rzecznik@zacheta.art.pl); on matters related to renting space, please contact the communications department at [wynajem@zacheta.art.pl](mailto:wynajem@zacheta.art.pl). More information, including the fee and what the request should include, is available in separate rules provided in the corporate support tab: <https://zacheta.art.pl/en/dla-firm>.
  24. Zachęta shall not be liable for the violation of the personal rights of visitors by third parties, or any other damage caused by them in relation to the filming or photography.
  25. If danger is suspected, security officers or other Zachęta employees may refuse entrance to the exhibitions.
  26. Zachęta shall not be liable for valuable items left in the lockers or the cloakroom, or at the Zachęta Project Room.
  27. The premises of Zachęta are monitored. Information on the processing of personal data is available on the website, in the privacy policy section: <https://zacheta.art.pl/pl/polityka-prywatnosci>.
  28. Zachęta has Standards for the Protection of Minors in force, which apply to visits at the Gallery, as well as to the exhibitions and events organised here. The Standards are available on Zachęta premises or on its website: <https://zacheta.art.pl/pl/wizyta>.
  29. Persons present at the premises of Zachęta accept these Rules and agree to follow them.
  30. It is prohibited to visit Zachęta in self-organised groups, with their own visiting programme, without the prior permission obtained from Zachęta. More information on this, including on how to file a relevant request, may be obtained at the address [informacja@zacheta.art.pl](mailto:informacja@zacheta.art.pl).
  31. Zachęta reserves the right to amend these Rules. Any amendments to these Rules will be published in same manner in which the Rules are made public.
  32. Zachęta makes a reservation that in special cases, the rules for and the organisation of visiting may change without new Rules being published, which will be announced on Zachęta's website and social media accounts.
  33. Matters not specified in these Rules shall be governed by the provisions of the Act on assemblies, and the Civil Code.
  34. These Rules enter into force on the day when they are signed.
  35. The Rules are available at [www.zacheta.art.pl](http://www.zacheta.art.pl).